



Committee/Working Group 2015 Implementation Plan

Committee/Working Group: WE&T Commercial Sector Strategy Committee

Committee Description/Mission: This committee was formed to act as the steering committee for the statewide WE&T Commercial Sector Strategy. This committee has ownership for the following 2015 WHPA SMART Goal:

The WHPA Commercial HVAC Sector Strategy Committee (formed at the beginning of 2014) will continue to engage with the Statewide Workforce, Education & Training Team (“Sector Strategy Team”) in a collaborative engagement process, effectively acting as the steering committee for the development of the CPUC-ordered 2014-2015 Commercial HVAC Sector Strategy. The Committee will support the development and implementation of the HVAC Sector Strategy throughout the year. This goal will be measured by the input and the review provided by the Committee as documented by meeting minutes and work products.

| Goal #1: Define committee goals and implementation plans for 2015 | | | | |
|--|---|--|-----------------|--|
| Milestone | Owner | Deliverable | Due Date | Dependencies |
| 1. Share 2015 SMART Goals with Committee Chairs and Members | WHPA Staff, Committee Members, and Chairs | Presentation/ Newsletter/ Website | March 31, 2015 | <ul style="list-style-type: none"> Availability of Chairs and Committee Members |
| 2. Initial 2015 Committee Planning Meetings | WHPA Staff and Chairs | Insight to confirm Committee Roster and 2015 Committee Goals | March 31, 2015 | <ul style="list-style-type: none"> Availability of WHPA Staff and Chairs |
| 3. Review members of Committee | WHPA Staff | 2015 Committee Roster | March 31, 2015 | <ul style="list-style-type: none"> Willingness of members to participate in Committee |
| 4. 2015 Committee Kick-Off Meeting | WHPA Staff | Agenda and meeting minutes | May 31, 2015 | <ul style="list-style-type: none"> Availability of Chairs and Committee Members |
| 5. Review and finalize Committee Goals for 2015 | Committee with support from WHPA Staff | Final Brief | May 31, 2015 | <ul style="list-style-type: none"> Availability of WHPA Staff and Chairs |
| 6. EC Approval of Implementation Plan | EC and WHPA Staff | EC Vote | June 30, 2015 | <ul style="list-style-type: none"> Time on June EC Agenda Affirmative EC Vote to Approve |

| Goal #2: To operationalize HVAC Sector Strategy “employer support” as defined in the WE&T Sector Strategies Background, Definition and Application document approved by the ED in December 2013. Definition: Employer Support -- Employers commit to hiring/promoting trainees or assuring that trainees apply the skills they acquire as part of their jobs. | | | | |
|--|--|-------------------------|--|--|
| Milestone | Owner | Deliverable | Due Date | Dependencies |
| 1. Level-set committee members on status of HVAC sector strategy and context around “employer support” | Statewide IOU WE&T Team | Presentation at Meeting | 5/15/15 | <ul style="list-style-type: none"> • Availability of Statewide IOU WE&T Team • Availability of Committee Members |
| 2. Identify willing committee members to participate | Committee Chair with support from WHPA Staff | Identification of Team | 6/8/15 | <ul style="list-style-type: none"> • Availability of Committee Members |
| 3. Review of Community College HVACR Collaborative efforts | Committee with support from WHPA Staff | Presentation at Meeting | 6/29/15 | <ul style="list-style-type: none"> • Availability of Committee Members |
| 4. Inventory parallel efforts across the state including goals, scope, audience, objectives, etc. related to employer support | Committee with support from WHPA Staff | Data Inventory | Draft - 6/30/15 Final – 7/31/15 | <ul style="list-style-type: none"> • Availability of Committee Members • Availability of WHPA Staff |
| 5. Analysis of data to determine what employer support opportunities can be leveraged by the IOUs and determine any employer support gaps that exist that need to be filled. | Committee with support from WHPA Staff | Data Analysis | Draft – 8/31/15 Final – 9/30/15 | <ul style="list-style-type: none"> • Availability of Committee Members • Availability of WHPA Staff |
| 6. Document findings in a WHPA report | Committee with support from WHPA Staff | Report | Committee Approval – 9/30/15 EC Approval – 10/31/15 | <ul style="list-style-type: none"> • Availability of Committee Members • Availability of WHPA Staff • Time on October EC Agenda • Affirmative EC Vote to Approve |

Goal #3: To define what is meant by “comparable training” as referenced in the Don Vial Center Report: Workforce Issues and Energy Efficiency Programs: A Plan for California’s Utilities released May 2014. As stated in this report, “HVAC Quality Installation and Quality Maintenance: Require graduation from a state-certified apprenticeship program, a 2-year degree in HVAC, or proof of comparable training and experience for jobsite HVAC technicians.”

| Milestone | Owner | Deliverable | Due Date | Dependencies |
|---|--|---|---|--|
| 1. Level-set committee members on status of HVAC sector strategy and context around “comparable training” | Statewide IOU WE&T Team | Presentation at Meeting | 5/15/15 | <ul style="list-style-type: none"> • Availability of Statewide IOU WE&T Team • Availability of Committee Members |
| 2. Review elements of DVC report specific to “Comparable Training” | Statewide IOU WE&T Team | Presentation at Meeting | 5/15/15 | <ul style="list-style-type: none"> • Availability of Committee Members • Availability of WHPA Staff |
| 3. Review WHPA Certification Gaps Report | Committee with support from WHPA Staff | Presentation at Meeting | 6/29/15 | <ul style="list-style-type: none"> • Availability of Committee Members • Availability of WHPA Staff Members |
| 4. Review SCE HVAC Optimization Participation Requirements | Committee with support from WHPA Staff | Presentation at Meeting | 6/29/15 | <ul style="list-style-type: none"> • Availability of Committee Members • Availability of WHPA Staff |
| 5. Coordinate with Whole Buildings Education Committee | Committee with support from WHPA Staff | Offline Meetings and Potential Joint Meetings | Ongoing | <ul style="list-style-type: none"> • Availability of Committee Members • Availability of WHPA Staff |
| 6. Define criteria to determine comparable training | Committee with support from WHPA Staff | Criteria | 8/31/15 | <ul style="list-style-type: none"> • Availability of Committee Members • Availability of WHPA Staff |
| 7. Document findings in a WHPA report | Committee with support from WHPA Staff | Report | Committee Approval – 8/31/15 EC Approval – 9/30/15 | <ul style="list-style-type: none"> • Availability of Committee Members • Availability of WHPA Staff • Time on September EC Agenda • Affirmative EC Vote to Approve |