



WHPA Compliance Committee Teleconference Agenda
Thursday, September 14, 2017
Scheduled for 8:30am – 9:30am PDT

For **Telephone access**: Dial **1-712-775-7035**; Enter Participant Access Code: **209130#**

(NOTE: If for some reason you are dropped from the call or have difficulty accessing it, try the back-up number at 1-716-293-9623, then enter the dial in and access code above for telephone access.)

For **WebEx**: <https://betterbuildings.webex.com/betterbuildings/onstage/g.php?MTID=e7805fd14c2d75a25bf7840a412a5fed6> Code: **WHPA**

GENERAL REMINDERS

- Adherence to the WHPA **Code of Conduct** is required.
- Disclose any potential conflicts of interest as it relates to meeting content, particularly prior to any votes that may occur.
- Identify yourself prior to speaking, clarifying the organization on whose behalf you are speaking, or if you are making a personal comment.
- Mute yourself when not speaking. (*6 will take you on and off mute.)

AGENDA ITEMS

- 1) **Roll Call of Voting Members** – WHPA Staff (Wendy Worrell) – 5 min
- 2) **Approval of Prior Meeting Minutes** – Compliance Chair (Bob Barks, CALBO) – 2 min
 - a. August 10, 2017
- 3) **Online Permitting Working Group Survey Results Memos** – OWPG Chair (Louis Fuentes, Air Conditioning Guys) 20 min
 - a. Overview: Contractor Survey Results Memo Final Draft 8-28-17
 - b. Overview: Jurisdictional Survey Results Memo Final Draft 8-28-17
 - c. Vote to Approve and Escalate Memos
- 4) **“Understanding the Residential HVAC Compliance Shortfall” DRAFT White Paper Vetting** – Chair (Bob Barks, CALBO) – 30 min
 - a. Discussion Ground Rules
 - b. Continued Solutions Vetting
- 5) **Meeting Next Steps Overview** – Chair (Bob Barks, CALBO) - 3 min
 - a. Next Meeting: Thursday, October 12, 2017 from 8:30am – 9:30am PDT
 - b. Next Meeting Agenda (Expected): Best Practices in Online Permitting Memo Review and Escalation Vote; Continued White Paper Vetting and Finalization
- 6) **Adjournment** by 9:30am PDT – Chair (Bob Barks, CALBO)